



HARRIS CREEK
BAPTIST CHURCH

Application for Employment

PERSONAL INFORMATION

Name:		Date of Birth:	
Social Security Number:		Drivers License Number:	
Home Address:			
City, State Zip:			
Home Phone:	Business Phone:	May we contact you at work?	

POSITION APPLYING FOR

Title:		Salary Desired:	
Have you filed an application here before?	If yes, when?	Date Available:	
Have you ever been employed here before?	If yes, when?	Referred by:	

EDUCATION

High School (Name, City, State):	
Did you graduate or receive a GED?	
Business or Technical School:	
Degree, Major:	
Undergraduate College:	
Degree, Major:	
Graduate School:	
Degree, Major:	

REFERENCES *

Name	Telephone	Years Known

* List name and telephone number of three business/work references that are *not* related to you and are *not* previous supervisors. If not applicable, list three school or personal references that are not related to you.

EMPLOYMENT HISTORY

Employer	Dates Employed		Summarize the nature of work performed and job responsibilities
	From	To	
Address			
Job Title	Hourly Rate/Salary Starting		
Immediate Supervisor and Title	\$	Per	
Reason for Leaving	Hourly Rate/Salary Final		
May we contact for reference? Yes <input type="checkbox"/> No <input type="checkbox"/>	\$	Per	

Employer	Dates Employed		Summarize the nature of work performed and job responsibilities
	From	To	
Address			
Job Title	Hourly Rate/Salary Starting		
Immediate Supervisor and Title	\$	Per	
Reason for Leaving	Hourly Rate/Salary Final		
May we contact for reference? Yes <input type="checkbox"/> No <input type="checkbox"/>	\$	Per	

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Reason for Leaving	Hourly Rate/Salary Final		
May we contact for reference? Yes <input type="checkbox"/> No <input type="checkbox"/>	\$	Per	

Comments (including explanation of any gaps in employment that were not voluntary)

Skills and Qualifications - Summarize any special training, skills, licenses, certificates and/or characteristics of yourself that may qualify you as being able to perform job-related functions for the position that you are applying.

OTHER INFORMATION

Are you able to perform the tasks of the job you are applying for, with or without reasonable accommodations?	Have you ever been fired or involuntarily terminated based on work-performance or a work-related event?
Have you ever been convicted, pleaded guilty, no contest, received probation or deferred adjudication of any crime other than routine traffic violations? If so, please list all such occurrences. Such occurrences are not automatic grounds for rejection.	
List any additional information you would like us to consider.	

I give Harris Creek Baptist Church the right to investigate all references and to secure background check information about me. I hereby release from liability Harris Creek Baptist Church and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information. It is understood and agreed upon that any misrepresentation by me on this application will be sufficient cause for cancellation of this application and/or separation from the employment of Harris Creek Baptist Church if I have been employed. During the application process and at any time during the tenure of my employment with Harris Creek Baptist Church, I hereby authorize ChoicePoint Services, Inc., or another reputable agency on behalf of Harris Creek Baptist Church to procure a consumer report which I understand my include information regarding my credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living. This report may be compiled with information from credit bureaus, courts record repositories, departments of motor vehicles, past or present employers and educational institutions, governmental occupational licensing or registration entities, business or personal references, and any other source required to verify information that I have voluntarily supplied. I understand that I may request a complete and accurate disclosure of the nature and scope of the background verification; to the extent such investigation includes information bearing on my character, general reputation, personal characteristics or mode of living.

Harris Creek Baptist Church is an Equal Opportunity Employer, except to discriminate based on religion as allowed by law. For all other items, Harris Creek Baptist Church does not discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant's consideration for employment on a basis prohibited by local, state or federal law.

This application is current for only 90 days. At the conclusion of this time, if I have not heard from Harris Creek Baptist Church and still wish to be considered for the employment, it will be necessary to fill out a new application.

I understand that all employment at Harris Creek Baptist Church is at-will, and that the only person who has authority to alter the at-will employment relations is the Executive Pastor, and then only by a written document.

Signature of Applicant _____ Date _____